



Welcome to LabPortalen!

An account has been created for you in LabPortalen. This is a complete system for electronic management of referrals and results to connect laboratories and X-ray units.

Your login details are:

Användarnamn (Username): read in your mail

Lösenord (Password): read in your mail

Go to <https://login.labportalen.se/loggain.aspx?noLoginSimplified=true> to log in. When you log in with your username and password, you must enter a one-time code. You'll need to use the one-time codes attached to this welcome email. If you haven't received these one-time codes, contact your administrator or our support for help.

When you log in for the first time, you must change your password, this is done in the menu that drops out when you click on your name at the top right of LabPortalen. Then click on Account administration > Change password. Here you can also order new one-time codes, administrate your personal data and change certain settings.

Education provides more efficient processes

To best understand and utilize all functionality in LabPortalen, we offer you and other users in your organization training in the system. The educators at InfoSolutions have both extensive knowledge of LabPortalen and extensive experience of working in healthcare.

We offer both group and individual trainings online or live depending on your needs.

Book your training [HERE](#).

Support

On our website under the tab "Support" you will find answers to the most common questions regarding LabPortalen. There you can also download the user manual. Click [HERE](#) to go directly to the FAQ and manuals.

Welcome to contact us if you have questions about LabPortalen!

Phone: +46 08 511 85 995

Email: support@infosolutions.se

Account types in LabPortalen

The range of functionality in LabPortalen varies depending on the account type your organization have signed up for. Read more about the different account types in LabPortalen on our website:

<https://infosolutions.se/labportalen/kontotyper/>. If you wish to upgrade your LabPortalen account, fill out the form [HERE](#) or contact us at support@infosolutions.se.

Instruction for One-time code sheet

Information

This sheet with one-time codes has been printed to be used for logging into a service at InfoSolutions Sverige AB. The sheet is personal and may only be used by the person who it belongs to. Cut off the part with the one-time codes and fold it according to the instructions below.

For questions and support, please contact InfoSolutions. Then enter your sheet ID, which is at the top right of this sheet or in the background of each page with one-time codes, as well as your username for the service you use.

How to fold your code card:

Place the folded card with the first side facing up. When the codes on the first page are used up, take out a short tock and turn it over. When the codes on page two are used up, take out the card and fold it so that pages three and four end up facing out.

